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AMIR ELLE

A communication-focussed course in American English. This flexible course builds confidence through an emphasis on speaking and listening skills, and enhances learning through the innovative and interactive digibook. The Teacher's Resource Book Pack contains teacher's notes, a test generator CD-ROM and a webcode for the Digibook. LEGAL TERMINOLOGY WITH FLASHCARDS, 4th Edition makes it easy for students, no matter their background, to quickly learn legal terminology. Whether you'll need to write briefs, memorandums of law, bills of particulars, or other legal documents, LEGAL TERMINOLOGY WITH FLASHCARDS, 4th Edition, gives you confidence in your communications with any legal professional. From the dictionary/thesaurus included in every chapter, to helpful pre-made flashcards, to its seemingly endless amount of study tools, LEGAL TERMINOLOGY WITH FLASHCARDS, 4th Edition maximizes your preparation for the legal field. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.
The full text downloaded to your computer With eBooks you can: search for key concepts, words and phrases make highlights and notes as you study share your notes with friends eBooks are downloaded to your computer and accessible either offline through the Bookshelf (available as a free download), available online and also via the iPad and Android apps. Upon purchase, you'll gain instant access to this eBook. Time limit The eBooks products do not have an expiry date. You will continue to access your digital ebook products whilst you have your Bookshelf installed. Calculus for the Life Sciences features interesting, relevant applications that motivate students and highlight the utility of mathematics for the life sciences. This edition also features new ways to engage students with the material, such as Your Turn exercises.
What made the Sopranos finale one of the most-

talked-about events in television history? Why is sudoku so addictive and the iPhone so darn irresistible? What do Jackson Pollock and Lance Armstrong have in common with theoretical physicists and Buddhist monks? Elegance. In this thought-provoking exploration of why certain events, products, and people capture our attention and imaginations, Matthew E. May examines the elusive element behind so many innovative breakthroughs in fields ranging from physics and marketing to design and popular culture. Combining unusual simplicity and surprising power, elegance is characterized by four key elements—seduction, subtraction, symmetry, and sustainability. In a compelling, story-driven narrative that sheds light on the need for elegance in design, engineering, art, urban planning, sports, and work, May offers surprising evidence that what's "not there" often trumps what is. In the bestselling tradition of The Tipping Point, Made to Stick, and The Black Swan, In Pursuit of Elegance will change the way you think about the world.

Project management strategies for meeting Six Sigma project goals--on time and on budget The Six Sigma Project Planner shows leaders how to use project management tools to complete Six Sigma improvements on time and on budget. The Planner provides dozens of reproducible project management tools for following the proven Define-Measure-Analyze-Improve-Control (DMAIC) process improvement format. Readers who follow its guidelines will be able to quickly and effectively: Determine a Six Sigma project's ROI Correct problems in current processes Develop and implement entirely new processes

The Millennial reign, the one true God, salvation, evidence of the Baptism, judgement day-16 doctrines in all-are all examined in this volume on the Statement of Fundamental Truths of the Assemblies of God.

This magnificent collection of eleven early [1250–1450] Chinese plays will give readers a vivid sense of life and a clear understanding of dramatic literature during an extraordinarily eventful period in Chinese history. Not only are the eleven plays in this volume expertly translated into lively, idiomatic English; they are each provided with illu-

minating, scholarly introductions that are yet fully intelligible to the educated lay reader. A marvelous volume.--Victor Mair, University of Pennsylvania

Compassion and caring are at the very heart of nursing – possibly that's why you were attracted to the nursing profession in the first place. But what does compassionate caring really mean in nursing practice? Compassion, Caring and Communication: Skills for Nursing Practice is a practical book that guides you through the complex dimensions of caring. It considers the ways in which you connect with patients, families and co-workers, and the long-lasting impact of emotions and feelings. Using real-life narratives, case studies and reflection activities, the authors demonstrate how you can develop and maintain the empathy and communication skills you need to create effective, compassionate and caring partnerships. New to the second edition: Comprehensively updated throughout to reflect and highlight current professional pressures and public concerns around nursing practice. Includes a broader range of relevant case studies, discussions and scenarios

to engage students and qualified nurses at all levels. Contains new content about the impacts of recent government reports and policies on nursing care, developing an awareness of contemporary issues and debates. The BOND caring framework has been revised and updated alongside new 'caring indicators', to support the development of compassionate caring skills. All references have been updated using the latest sources and evidence-based studies.

Without the close, there is no sale. Pretty obvious, right? Yet, for many salespeople, closing is the most baffling and elusive part of the selling process. All too often, salespeople meet qualified clients and charm them with an eloquent presentation, only to see the sale mysteriously slip from between their fingers in the end. Which is sad when you consider all the hard work – the prospecting, preparation, planning, and practice – done for the sake of a moment of truth that never arrives. Fortunately, closing is an art that can be mastered, and now Sales Closing For Dummies shows you how. Packed with powerful principles that can help you become

a top-producing salesperson, Sales Closing For Dummies is the ultimate guide to mastering that most mysterious part of the selling equation. Tom Hopkins, the legendary sales genius who, by age 30 was the nation's leading real-estate trainer, demystifies closing and shows what it takes to be a champion closer, including how to: Lead a sale without being pushy Read the signs of an interested potential buyer Use questioning methods that close sales, time and again Help clients feel good about their buying decisions Keep your clients' business and build their loyalty Build long-term relationships and watch your sales grow With the help of dozens of real-life examples from a wide cross section of industries, Tom shows why professional selling is about communication, not coercion. And he shares his considerable insight and experience on: Verbal and visual buying cues and how to recognize them Choosing the best location for closing Addressing concerns and creating a sense of urgency Time-tested tactics and strategies for ending customer procrastination, overcoming their fear, closing from a distance, and more The

ten biggest closing mistakes and how to avoid them Add-on selling and other ways of getting your clients to help you to build your business Featuring Tom's Hopkins' trademark "Red Flag" key points and situation scripts, this fun, easy-to-understand guide arms you with the hands-on tools and techniques you'll need to become a world-class closer.

This long-awaited New Edition is still the only source devoted entirely to ultrasound measurements. Inside, you'll find the most accurate coverage for all major pathologic entities-from the abdomen to the vascular system. Each measurement is based on an evidence-based approach in correlation with age, sex, and gestation stage. Coverage also includes the latest technologies, such as color Doppler. Features measurements for hundreds of common entities from the abdomen, head and neck, genitourinary, gynecologic, and vascular system, providing definitive information on normal and variant ultrasound measurements. Provides measurements based on a full spectrum of variations, including age, sex, and gestation stage. Includes separate sections on first and second and third

trimester pregnancies to help you determine the normal growth and development of the fetus. Presents the highest accuracy rate possible through an evidence-based approach using multiple sources from the primary literature along with tables that collate the findings. Uses all new images throughout, providing you with better image quality and accuracy. Features color Doppler images coupled with conceptual line drawings that illustrate key observations for each measurement set. With 28 additional expert contributors

This special edition of Greg Mankiw's intermediate macroeconomics textbook takes the same approach that made the parent text a bestseller, but with coverage shaped to address fiscal policy, monetary/exchange-rate policy, deficit reduction, and other critical economic issues from the uniquely Canadian perspective. Like Mankiw's Macroeconomics, the Canadian edition teaches fundamentals by relating theoretical concepts to big issues and policy debates, but illustrates those ideas and discussions with examples and cases from Canada, as well as research by Canadian economists.

Traces the development of Japanese architecture, looks at the influence of traditional styles, and discusses the interaction of technology and architecture

Gardening can be frustratingly shrouded in secrecy. Fickle plants make seemingly spontaneous decisions to bloom or bust, seeds sprout magically in the blink of an eye, and deep-rooted mysteries unfold underground and out of sight. Understanding basic botany is like unlocking a horticultural code; fortunately learning a little science can reveal the secrets of the botanical universe and shed some light on what's really going on in your garden. Practical Botany for Gardeners provides an elegant and accessible introduction to the world of botany. It presents the essentials that every gardener needs to know, connecting explanations of scientific facts with useful gardening tips. Flip to the roots section and you'll not only learn how different types of roots support a plant but also find that adding fungi to soil aids growth. The pruning section both defines "lateral buds" and explains how far back on a shoot to cut in order to propagate

them. The book breaks down key areas and terminology with easy-to-navigate chapters arranged by theme, such as plant types, plant parts, inner workings, and external factors. "Great Botanists" and "Botany in Action" boxes delve deeper into the fascinating byways of plant science. This multifaceted book also includes two hundred botanical illustrations and basic diagrams that hearken to the classic roots of botany. Part handbook, part reference, Practical Botany for Gardeners is a beautifully captivating read. It's a must for garden lovers and backyard botanists who want to grow and nurture their own plant knowledge.

Learn how to use Autodesk Fusion 360 to digitally model your own original projects for a 3D printer or a CNC device. Fusion 360 software lets you design, analyze, and print your ideas. Free to students and small businesses alike, it offers solid, surface, organic, direct, and parametric modeling capabilities. Fusion 360 for Makers is written for beginners to 3D modeling software by an experienced teacher. It will get you up and running quickly with the goal of creating models for 3D printing

and CNC fabrication. Inside Fusion 360 for Makers, you'll find: Eight easy-to-understand tutorials that provide a solid foundation in Fusion 360 fundamentals DIY projects that are explained with step-by-step instructions and color photos Projects that have been real-world tested, covering the most common problems and solutions Stand-alone projects, allowing you to skip to ones of interest without having to work through all the preceding projects first Design from scratch or edit downloaded designs. Fusion 360 is an appropriate tool for beginners and experienced makers.

In this book, philosopher Keekok Lee challenges one of the central assumptions of contemporary environmentalism: that if we could reduce or eliminate pollution we could 'save' the planet without unduly disrupting our modern, industrialized societies. Lee argues instead that the process of modernization, with its attendant emphasis on technological innovation, has fundamentally transformed 'nature' into just another manmade 'artefact.' Ultimately, what needs to be determined is if nature has value above and beyond human considerations, whether aesthet-

ic, spiritual, or biological. This provocative book attempts to reconfigure environmental ethics, positing the existence of two separate ontological categories-the 'natural' and the 'artefactual.' Natural entities, be they organisms or inert matter, are 'morally considerable' because they possess the ontological value of independence, whereas artefacts are created by humans expressly to serve their own interests and ends.

Your one-stop reference for entering the global logistics environment Global Logistics for Dummies is an operational-level reference and overview for those manufacturers, businesses, product distributors, providers of logistics services, humanitarian and disaster relief responders and logisticians on both ends of a global chain who are considering entry in or have recently embarked on entering the global logistics chain/market. Easy to follow and packed with tons of helpful information, it serves as a springboard to larger texts for more detailed information. Beginning with an introduction to both the "whats" and "whys" of global logistics, the book sheds light on how global logistics demands
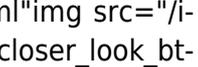
the involvement of not only all elements of the logistics enterprise – e.g., design, logistics engineering, supply, storage/distribution, maintenance, transportation, returns/re-manufacturing, etc. – but also all elements of the business enterprise. In no time, it'll get you up to speed on the whole-enterprise logistics elements that should be considered in the decision to enter and excel in providing logistics end-items, goods, and services to a global customer. Deliver global disaster and relief logistics support Explore global manufacturing and distribution logistics Provide logistics services for foreign customers Adapt domestic logistics to foreign operating environments Written by a team of SOLE – The International Society of Logistics credentialed practitioners and academicians, Global Logistics for Dummies makes it easier than ever to succeed in this ever-growing field.

The Natural Speaker is a friendly step-by-step guide to public speaking that explores the fundamental skills necessary to present a natural and rewarding speech to any audience. By providing an overview of speech construction, practice, and de-

livery, this book is designed to enhance and improve upon students' natural strengths. Featuring a warm and humorous writing style, The Natural Speaker illustrates the concepts and skills required for enjoyable public speaking, and Randy Fujishin invites readers to view speaking as a life-long journey. This tenth edition features a new chapter on speaking in online contexts, including leading or participating in online meetings, using digital presentation tools, and guidelines for effective online Power-Point presentations, as well as additional focus on intercultural considerations and new Internet student activities at the end of each chapter. This book serves as an accessible core textbook for Public Speaking and Introduction to Communication courses and also provides guidance for individual readers and public speaking workshops. Online resources include an instructor's manual with sample test questions and exercises.

This text offers a presentation of the mathematics required to tackle problems in economic analysis. After a review of the fundamentals of sets, numbers, and functions, it

covers limits and continuity, the calculus of functions of one variable, linear algebra, multivariate calculus, and dynamics. a href="http://www.oupcanada.com/ebrochure/garner/index.html"img src="/images/hed/closer_look_btn.gif"/aNow in a Canadian edition, this truly international introduction to politics offers comprehensive coverage of key concepts and ideologies, institutions, and international relations. Balancing theory with a wealth of Canadian and international real world examples, this text equips students with the knowledge required to think critically about the current state of global politics. Intellectually stimulating yet accessible, Introduction to Politics offers students a solid foundation to understanding politics and how it impacts every aspect of our lives.

How to Bulid a Great Screenplay is a definitive guide on the mechanics of screenwriting--filled with examples--from the author of The Tools of Screenwriting. Acclaimed USC screenwriting teacher David Howard has guided hundreds of students to careers in writing for film and television. Drawing on decades of practical experience and savvy, How

to Build a Great Screenplay deconstructs the craft of screenwriting and carefully reveals how to build a good story from the ground up. Howard eschews the "system" offered by other books, emphasizing that a great screenplay requires dozens of unique decisions by the author. He offers in-depth considerations of: * characterization * story arc * plotting and subplotting * dealing with coincidence in story plotting * classical vs. revolutionary screenplay structure * tone, style, and atmosphere * the use of time on screen * the creation of drama and tension * crucial moments in storytelling Throughout the book, Howard clarifies his lessons through examples from some of the most successful Hollywood and international script-oriented films, including Pulp Fiction, American Beauty, Trainspotting, North by Northwest, Chinatown, and others. The end result is what could very well become the classic text in the field---a bible for the burgeoning screenwriter.

Unity brings you ever closer to the "author once, deploy anywhere" dream. With its multiplatform capabilities, you can target desktop, web, mobile de-

vices, and consoles using a single development engine. Little wonder that Unity has quickly become the #1 game engine out there. Mastering Unity is absolutely essential in an increasingly competitive games market where agility is expected, yet until now practical tutorials were nearly impossible to find. Creating Games with Unity and Maya gives you with an end-to-end solution for Unity game development with Maya. Written by a twelve-year veteran of the 3D animation and games industry and professor of 3D animation, this book takes you step-by-step through the process of developing an entire game from scratch-including coding, art, production, and deployment. This accessible guide provides a "non-programmer" entry point to the world of game creation. Aspiring developers with little or no coding experience will learn character development in Maya, scripts, GUI interface, and first- and third-person interactions. Quickly and productively develop complex Spring applications and microservices out of the box, with minimal concern over things like configurations. This revised book will show you how to fully leverage the Spring Boot 2

technology and how to apply it to create enterprise ready applications that just work. It will also cover what's been added to the new Spring Boot 2 release, including Spring Framework 5 features like WebFlux, Security, Actuator and the new way to expose Metrics through Micrometer framework, and more. This book is your authoritative hands-on practical guide for increasing your enterprise Java and cloud application productivity while decreasing development time. It's a no nonsense guide with case studies of increasing complexity throughout the book. The author, a senior solutions architect and Principal Technical instructor with Pivotal, the company behind the Spring Framework, shares his experience, insights and first-hand knowledge about how Spring Boot technology works and best practices. Pro Spring Boot 2 is an essential book for your Spring learning and reference library. What You Will Learn Configure and use Spring Boot Use non-functional requirements with Spring Boot Actuator Carry out web development with Spring Boot Persistence with JDBC, JPA and NoSQL Databases Messaging with JMS, RabbitMQ and Web-

Sockets Test and deploy with Spring Boot A quick look at the Spring Cloud projects Microservices and deployment to the Cloud Extend Spring Boot by creating your own Spring Boot Starter and @Enable feature Who This Book Is For Experienced Spring and Java developers seeking increased productivity gains and decreased complexity and development time in their applications and software services. Students and business owners alike are sure to find that this 3-panel (6--page) guide is an invaluable source of comprehensive, up-to-date information regarding key financial principles and methodologies, as well as the formulas and equations that apply to them. Easy--to-use icons help users go right to the equations and formulas they need to learn, and call out helpful tips to use, common pitfalls to avoid, and critical points to remember. Leaves rustle underfoot in a dark wood: two little girls, extracted from their homes in wartime London, encounter something terrifying in a forest. Later when they meet as grown women, they realise the experience has coloured their lives. A dark tale about the nature of stories themselves. Part of

the Storycuts series, this short story was originally published in the collection Little Black Book of Stories.

"An eighteen-year old girl sets out to meet a young man whom she had never met before and is swept away by a series of events that transformed her life in a way she could have never imagined."--Back cover.

This convenient field guide contains all the information that paramedics need at their fingertips in the field-assessment checklists, anatomic illustrations, vital sign ranges, airway management, medication indications and administration, arrhythmias, and other basic information in the form of tables and charts for quick reference. The full-color, spiral-bound guide is divided into sections that follow the U.S. DOT EMT-- Paramedic National Standard Curriculum; sections are divided by color-coded tabs to allow rapid retrieval of information when paramedics need it most.

The new edition of Gene Control has been updated to include significant advances in the roles of the epigenome and regulatory RNAs in gene regulation. The chapter structure remains the same: the first part consists of pairs of chapters that explain the mechanisms involved and how they regulate gene expression, and the second part deals with specific biological processes (including diseases) and how they are controlled by genes. Coverage of methodology has been strengthened by the inclusion more explanation and diagrams.The significant revision and updating will allow Gene Control to continue to be of value to students, scientists and clinicians interested in the topic of gene control.

A Doody's Core Title Superbly illustrated, this core textbook reinforces an understanding of basic neuroanatomical structures by emphasizing their clinical significance in neurologic disease. Featuring a seamless integration of over 400 illustrations within the text, Functional Neuroanatomy includes cross-sectional atlas views of the brain and brain stem, MRI images in three planes, and key concepts identified within each chapter.

MARRIAGE, THE FAMILY, AND ITS MEANING, 10th Edition takes a positive view of the family and looks for characteristics that all successful families possess. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Talkin' to Myself: Blues Lyrics, 1921-1942 is a compendium of lyrics by the great blues recording artists of the classic blues era. It includes over 2000 songs, transcribed directly from the original recordings, making it by far the most comprehensive and accurate collection of blues lyrics available.

Emphasizing the central role of evolution in generating diversity, this best-selling text describes animal life and the fascinating adaptations that enable animals to inhabit so many ecological niches. Featuring high quality illustrations and photographs set within an engaging narrative, Integrated Principles of Zoology is considered the standard by which other texts are measured. With its comprehensive coverage of biological and zoological principles, mechanisms of evolution, diversity, physiology, and ecology, organized into five parts for easy access, this text is suitable for one- or two-semester introductory courses.

Jimmy Groome never really believed that his life was worth anything. An

overweight and unpopular teen, it takes a suicide attempt to bring a traumatic childhood experience into sharp focus. With some encouragement from family and a counselor, Jimmy picks up a guitar and it quickly becomes obvious that he has a natural talent. After losing weight and joining a band, Jimmy goes from being a shy and insecure child to an outgoing and self-destructive young adult. In a world where sex, drugs and rock n' roll go hand in hand Jimmy's future is uncertain. In this prequel to Fire, we follow Jimmy Groome on his dark path, where he decides if he'll ignite the fire inside - or if he'll let it burn out and fade away.

The Best Fully Integrated Study System Available--Written by the Lead Developers of Exam 310-065 With hundreds of practice questions and hands-on exercises, SCJP Sun Certified Programmer for Java 6 Study Guide covers what you need to know--and shows you how to prepare--for this challenging exam. 100% complete coverage of all official objectives for exam 310-065 Exam Objective Highlights in every chapter point out certification objectives to ensure you're focused on passing

the exam Exam Watch sections in every chapter highlight key exam topics covered Simulated exam questions match the format, tone, topics, and difficulty of the real exam Covers all SCJP exam topics, including: Declarations and Access Control · Object Orientation · Assignments · Operators · Flow Control, Exceptions, and Assertions · Strings, I/O, Formatting, and Parsing · Generics and Collections · Inner Classes · Threads · Development CD-ROM includes: Complete MasterExam practice testing engine, featuring: Two full practice exams; Detailed answers with explanations; Score Report performance assessment tool Electronic book for studying on the go Bonus coverage of the SCJD exam included! Bonus downloadable MasterExam practice test with free online registration.

What is calculus really for? This book is a highly readable introduction to applications of calculus, from Newton's time to the present day. These often involve questions of dynamics, i.e., of how--and why--things change with time. Problems of this kind lie at the heart of much of applied mathematics, physics, and engineering. From Calculus to

Chaos takes a fresh approach to the subject as a whole, by moving from first steps to the frontiers, and by focusing on the many important and interesting ideas which can get lost amid a snowstorm of detail in conventional texts. The book is aimed at a wide readership, and assumes only some knowledge of elementary calculus. There are exercises (with full solutions) and simple but powerful computer programs which are suitable even for readers with no previous computing experience. David Acheson's book will inspire new students by providing a foretaste of more advanced mathematics and some of its liveliest applications.

"This casebook contains background information on FastCat, a fictional company based on several real organizations. Designing a pay system for FastCat will help you understsand the concepts and techniques discussed in the Milkovich and Newman textbook Compensation"--P. 1.

The essential organization and communication tool for the whole family! This full 17-month wall calendar features an extra-large, spacious, big-grid design that users love. THere's plenty of

space to track family schedules, activities, dinner menus, and long term planning, plus colorful stickers to mark important dates and helpful tips for each month. THis is the best calendar for a busy family.brbr-17 month wall calendar (August 2011 through December 2012) br-Get the whole family on the same page!br-Extra-large grid with plenty of space to keep track of everyone's schedule-br-Hundreds of color-coded stickers show you everyone's activities at a glancebr-Easily keep track of bill-paying, grocery shopping, family chores, and all the details of daily lifebr-Never again forget a birthday, anniversary, or other important eventbr-Plenty of room for scheduling appointments, dates, trips, and outingsbr-Keep vital medical information handy for everyone in the familybr-Great tools for planning ahead for vacations, back-to-school, and holidaysbr-Find important phone and emergency numbers quickbr